

Mrs. Dufner has a GREEN-EARTH policy: to help reduce paper and waste I have opted to provide & review all course policies, schedules, and the syllabus in ELECTRONIC format. This agreement form asserts that you have reviewed these materials the first day of class with the instructor or at a later date if the first class has been missed.

SYLLABUS AGREEMENT FORM

I, _____, (print name) have reviewed the syllabus, course policies, and class schedule within class electronically on _____, 20__ (date) and understand the classroom policies, expectations, and rules as stated in the syllabus, course policies, and class schedule. I understand that a printable/downloadable copy is available on my PORTAL as posted by the instructor for the course. I can also request a printed copy at any time from the instructor. By signing this form I agree both to comply with the policies outlined and accept the policies and expectations for this course.

The following documents have been reviewed (please initial each one)

- _____ Syllabus
- _____ Student Success Presentation (reviews late work, finals, grade appeals, attendance, backing up work, code of conduct, academic honesty, & consequences of cheating)
- _____ Course Outline and/or Schedule

SIGNED : _____ DATE _____

PHONE: _____

PLAGIARISM POLICY

According to *Random House Webster’s Unabridged Dictionary*, plagiarism is the unauthorized use of close imitation of the language and thought of another author and the representation of him or her as one’s own original work (1479).

It is against school policy to plagiarize. Therefore by signing this form, I, _____ (print name), understand that plagiarism is wrong. I also understand that if I choose to plagiarize, I will receive a -100% on the assignment. If I am caught a second time, I will automatically fail the class and could be subject to further disciplinary action (see student handbook for further details).

SIGNED _____ DATE _____

STUDENT INFORMATION (PLEASE PRINT ALL INFORMATION)

NAME: _____ EMAIL ADDRESS: _____

WHAT ARE YOUR EXPECTATIONS FOR THIS CLASS? _____

WHAT OTHER COURSES ARE YOU TAKING THIS QUARTER? _____