



PSY1041 - Interpersonal Communication
Class Syllabus

COURSE TITLE: Interpersonal Communications

COURSE NUMBER: PSY1041—Room RG 113

INSTRUCTORS NAME: Evelyn Dufner / edufner@iadt.edu
Office Hours on Appt only on Tues/Thurs.

DATE: Summer 2008

CREDIT/CLOCK HOURS: 4 hours - Credit Hours

COURSE LENGTH: 11 weeks

UNIT OF ACADEMIC MEASUREMENT (SELECT ONE):
 Clock Hours
 Quarter System
 Semester System

PREREQUISITES: None

	TEXTBOOKS AND MATERIALS	(CHECK ONE)	
		REQUIRED	OPTIONAL
TEXTBOOK (s)	Adler & Proctoril. <u>Looking Out, Looking In</u> Thomson. ISBN# 049509580X	<input checked="" type="checkbox"/>	<input type="checkbox"/>
RESOURCES & SUPPLIES	Student Activities Workbook	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Spiral notebook	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Binder (to maintain ALL returned classwork/scores)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COURSE DESCRIPTION:	Students study the skill and techniques to effective communication and the application of those skills to our daily lives. Topics include an awareness and appreciation of the complexities of the communication process, understanding inter and intra-personal communication, identifying barriers to communication, and resolving conflict in communication.
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PERFORMANCE OBJECTIVES:

Upon completion of this course, you should be able to:

- ✓ List the essential components of communication
- ✓ Summarize perception and its role in communication
- ✓ Define emotions and list types of emotions
- ✓ List gender differences in communication
- ✓ Describe various types of nonverbal communication
- ✓ Manage interpersonal conflicts

INSTRUCTIONAL METHODS:

Films, Reading, Discussion, Group activities, and lecture

GRADING:

Student performance will be evaluated based upon the following criteria. Attendance alone will not be included as a percentage of the grade, but participation may be included as a grade requirement.

Your participation grade will be based on the percentage of time you have attended class and how effectively you utilize class time when in attendance.

Participation/class activities @ 10pts/week	100	15%
Projects ▶ Weekly Journal Responses @ 20pts/week = 180pts ▶ Personal Project and/or Video Review - 100 pts	280	50%
Presentation Assignment	60	10%
Exams/Quizzes ▶ Mid-Term & Final @ 40 pts each = 80pts ▶ Quizzes (6) @ 10 pts each = 60pts	140	25%
Total	580	100%

Grade Scale:

100% - 90%	580 – 520	A
89% - 80%	519 – 462	B
79% - 70%	461 – 404	C
69% - 60%	403 – 346	D
59% - 0%	349 – 0	F

LIBRARY ASSIGNMENTS:

Throughout the course, students will research different personality types, communication behaviors, and resolutions for effective communication using material from student selected chapters from the book, movie reviews, and on-line resources, and then write a paper that provides information about the communications techniques they have learned and will most use to help them resolve communication conflicts and issues.

COURSE POLICIES:

ATTENDANCE:	Students are expected to be in class for all regularly scheduled class periods. Students are responsible for getting any work that is missed due to an absence. If you are going to be out, please notify me by e-mail AND call the <u>Attendance Hotline number - 407.513.6320</u> If calling, please provide your class title, teacher name, class day/time, and attendance issue.
MAKE-UP WORK:	You have one week to make up work. All late work will be docked 10 points per class period, regardless of absence being excused; this includes rough drafts that are due in class. If you know you are going to be absent the day a project is due, you should bring it up to the school on, or before, that day to ensure that it is not counted as late. Instructor reserves the right to modify or change assignments if they are turned in on time.

TOPICAL OUTLINE

TOPIC	DESCRIPTION OF CONTENT	APPROXIMATE PERCENTAGE OF CLASS TIME ALLOCATED TO EACH TOPIC
Overview	Why we communicate	10%
Styles	Role of self in communication	10%
Perception	Perception checking	10%
Emotions	Different types of emotions	10%
Language	Cultural and gender differences	20%
Nonverbal Comm.	Recognizing different types	10%
Listening	Keys to being a more effective listener	10%
Relationship Dynamics	Communication and relationship maintenance	10%
Conflict Styles	Managing communication	10%
	TOTAL	100%

Coursework Point Breakdown

140 points: Tests and Quizzes. There will be six (6) brief 10-point quizzes, designed to check your reading of the chapters of *Looking Out/Looking In*. These quizzes will be simple and are aimed only at being sure you've read the assigned pages. There will be two opportunities to take the quiz:

- 1) The first time the quiz should be taken without resources to test your comprehension
- 2) The second time you take the quiz you may use support materials, notes, and book.

The highest score will be taken. Two additional (2) quizzes will be provided for extra credit and if not taken will not reduce your grade (only increase it).

ONLY COMPLETING QUIZZES & TESTS WILL NOT ALLOW YOU TO PASS THIS COURSE!

In addition, there will be a (40) forty-point midterm and a (40) forty-point final examination, designed to test your understanding and your ability to apply the information discussed in this class.

180 points: Journals. You will maintain a personal growth journal worth a total of 180 points. Each entry will be worth 20 points for 9 weeks.

These papers aren't tests. Their purpose is to help you see how the ideas we discuss apply to your everyday life. They will lead you to think about the way you presently communicate, provide you with an opportunity to reflect on some alternatives, and invite you to try these alternatives to see if they help.

100 points: PROJECTS AND/OR VIDEO REVIEW

► **PROJECT:** The project gives you an opportunity to focus on whatever area of interpersonal communication especially interests you. It might take the form of an experiment in which you try out different behaviors to see which work best, a research paper in which you explore an area of personal interest, or a questionnaire or survey to learn how other people see you or deal with a situation similar to yours. You may want to keep a journal to record certain kinds of communication, which you will then analyze.

In any case, if you are interested in doing a project, you will need to complete and turn in a contract form by _____. It will include:

- a description of the area you want to explore
- a description of why that area interests you
- how you plan to work on that area
- a description of what you will hand in
- how many points your project will be worth (100pts or 50pts)
- the deadline for your project to be completed

The instructor will look over your contract and either sign it or negotiate revisions with you. After signing it, the contract becomes the standard against which the quality of your work will be measured. All projects must be typewritten and are due no later than _____.

► **VIDEO REVIEW:** A Video Review report may be done on any video/TV show in the bibliography you will receive in class or on **any title you clear with the instructor in advance**. You will write up to two reports, each of which will be worth up to 50 points for a minimum of 2 pages, or a single (5-6) five to six page report worth 100 pts. Resources are expected to be listed on an additional page that does not include the required written pages.

All Video Reviews are due by the 5th and 8th week (provided you write two) or the later of the two dates if you write one (1) five to six (5-6) page review.

Your reports must be typewritten (MLA Standards) and should include a discussion of the video in which you:

- (1) Include the title of the movie
- (2) Write a single paragraph summary of the movie
- (3) Describe the movies perspective on any of the following concepts:
 - a. self-concept
 - b. communication
 - c. interpersonal skills
 - d. identity management
 - e. self-fulfilling prophesy
 - f. stereotyping
 - g. expressing emotions
 - h. the importance of language
 - i. gender
 - j. social or gender roles
 - k. family or relationships
 - l. conflict
 - m. or any other topic discussed throughout the course
- (4) Discuss how these ideas relate to your life.

Finally, you should write a conclusion in which you summarize your opinions of the video/TV Show and how it relates to your own life.

100 points: PARTICIPATION – Everyone will start with 100 points. You are entitled to a certain number of absences without penalty (1). Beyond one absence, each meeting you miss will cost you points (10), on the assumption that you need to be present to learn and practice the skills introduced in this course. Anyone who drops below 50 points in this area will be dropped from the class. Perfect attendance will earn an additional 10 points extra credit.

Total Workload:

- ✓ 11 Weekly Chapter Readings
- ✓ 9 Weekly Journal Entries
- ✓ 1 Project OR
- ✓ 1-2 Video Reviews (as indicated above)
- ✓ 6 Quizzes
- ✓ 2 Exams
- ✓ 2 Extra Credit Quizzes (worth 20pts)
- ✓ 1 Extra Credit Video Review (worth 50pts)

PLEASE NOTE THAT INSTRUCTOR RESERVES THE RIGHT TO MAKE CHANGES TO THIS SYLLABUS AS THE CLASS PROGRESSES.